***Ryton and Grindle Parish Council***

**Chair of the Council Clerk to the Council**

**Cllr Allan Amey Mrs Penny Brasenell**

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To All Councillors

You are hereby summoned to attend the Annual meeting of Ryton and Grindle Parish Council, which will be held in **St. Andrew’s Church, Ryton on Wednesday 2nd May 2018**. This meeting will start at the close of the Annual Parish meeting. The business to be transacted at that meeting is shown in the Agenda below.

Dated this 28th April 2018

**Penny Brasenell  
Clerk to the Parish Council**

AGENDA

1. To record those present and receive apologies for absence.

2. Elections

a) Chair of the council

b) Vice Chair of the council

3. Appoint Internal Auditor

4. To receive Declarations of Interest

5. To approve the minutes of the meeting held on 7th March 2018

6. Matters Arising from last meeting minutes

7. Finance

a) To consider April 2018 Finance Report and cash position and Council position up to Septembers meeting.

b) Approve payments cheque numbers 287 Clerks Wage/288 Clerks expenses/289 Riverwood grounds maintenance

c) Consider and approve the unaudited Annual Return for the year to 31 March 2018

d) Note Precept receipt and Transparency Funding. Discuss Environmental Grant.

8. Planning Matters

a) New Applications: None

b) Grindle House Farm – not already covered

9. To review Environmental and Highways issues:

a) Environmental - Maintenance work and Noticeboards

b) Highways matters- Pot holes (correspondence from resident to Philip Dunne MP)

10. May 2017 Elections - Clerk to report

11. Correspondence

12. Parish Plan Review – discuss and agree a programme to refresh the Parish Plan

13. Urgent matters for information only.

14. Agree time and dates of future meetings