

# ***Ryton and Grindle Parish Council***

Minutes of the Annual Meeting held on Tuesday 4<sup>th</sup> October 2022,  
Held at St Andrew's Church, Ryton, 8pm

**In attendance: Cllrs John Webb, Jonathan Hartnell-Beavis; Caroline Davis, and Parish Clerk (Vanessa Voysey)**

## **22.19 Chairman's Welcome**

The Chairman welcomed everyone to the meeting

## **22.20 Apologies**

Cllr Caroline Davis said she would be delayed, therefore, the meeting started at 8pm

## **22.21 Co-Option**

Two vacancies are available for co-option. There was discussion on ways of encouraging interested applications, as there had been no response so far to notices put on the village notice boards or on social media.

It was noted that there is no-one living in Ryton on the Parish Council at the moment and that it would be nice to have representation from it.

## **22.22 Election of Vice-Chairman**

This item was deferred given that there are still only three members on the Parish Council.

## **22.23 Declarations of Interest**

There were no declarations of interest at this time

## **22.24 Public Forum**

**There were no members of the public present**

## **22.25 Shropshire Councillor's Report**

There was no report from the Shropshire Councillor at this time

## **22.26 Minutes**

It was proposed, seconded, and **resolved** to confirm the minutes of the Council meeting held on Wednesday 18<sup>th</sup> May 2022

## **22.27 Clerk's Report**

The overgrown hedges on Havenhills Lane were reported following the last meeting. Councillors presented noted that the verges in this area have been cut.

Vegetation on Grindleforge Bridge had been reported. Councillors present noted that this had been cut back only. Concern remains that trees are eating into the mortar of the bridge and that this will damage the bridge eventually. The Parish Clerk said that she would follow this up for action.

The Bank Mandate has been updated. In other financial matters, Riverwood had notified that Parish Council that its invoices would go up due to rising costs. Councillors present were of the opinion that this increase was reasonable.

The Parish Council has spent approximately a quarter of its budget at half way through the year, it was noted that expenditure would occur in the remainder of the year but there was some expectation that there might be a surplus at year-end.

## **22.28 Finance**

### 22.28.1

It was proposed, seconded, and **resolved** to approve the following payments:-

Salary (Quarter 2) £325.18  
HMRC (Quarter 2) £81.20  
Travel expenses (Quarter 2) £14.40

In addition it was **resolved** to include a payment for SALC for £ 139.85 for affiliation fees for the year 2022-2023, missed off the Agenda, this invoice being due.

### 22.28.2

It was proposed, seconded, and **resolved** to note and approve in retrospect the following payments made between meetings:

Riverwood £78 (including VAT) – May invoice  
Riverwood £96 (including VAT) – June invoice  
Riverwood £96 (including VAT) – July invoice  
Riverwood £96 (including VAT) – August invoice  
Zurich Insurance £214  
Shropshire Council £100 – Election Expenses

### 22.28.3

It was proposed, seconded, and **resolved**, to note the following receipts

Precept (Shropshire Council) £3833

Environmental Maintenance Grant (Shropshire Council) £150

### 22.28.4

It was proposed, seconded, and **resolved** to receive and approve the following:

a) To approve the Reconciliation and Bank Statements for end of month of

September 2022

- b) To approve Receipts and Payments including income and expenditure spreadsheets to month of September 2022

22.28.5

It was proposed, seconded and **resolved** to note and agree the decision made by email to accept the quote from Zurich for the Parish Council's insurance

### **22.29 Planning**

- a) Planning decisions: there were none at this time
- b) Any other planning matters: a Planning Enforcement Notice has been served and marked confidential by Shropshire Council. This was referred to the Confidential Session.

### **22.30 Highways**

- a) Highway maintenance:

It was noted that the hedge is edging out onto the road at the Brockton and Ryton junction. This is in Sutton Maddock Parish, therefore, the Parish Clerk said that she would raise this with the Sutton Maddock Parish Clerk.

- b) Any other highway matters: none at this time

### **22.31 Environment**

- a) Triangles:

Cllr John Webb reported on the completion of the Triangles project: he had painted stones in the Village Triangle and planted bulbs in both Triangles. It was noted that a member of the public had raised the issue of lorries having less swing room, however, it was thought that the space available on the road was similar than before the placing of the stones.

It was proposed, seconded, and resolved, to reimburse Cllr John Webb the expenses incurred in completing the project according to the receipts provided from TFM Farm and Country Superstore, of value £254.80 (including VAT).

It was noted that the grit salt bin on the Village Triangle has been damaged by lorries, and it was agreed that the Parish Clerk should request a replacement.

- b) Any other Environment matter: none at this time

### **22.32 Defibrillator**

Cllr John Webb gave an update on the proposal of placing a defibrillator in the Parish: he had spoken to local landowners who were receptive to the request to place a defibrillator on the wall of their property. Cllr Webb said he would therefore be following up with the charity he had spoken to that would offer a free defibrillator providing a suitable location could be found. This was agreed as an appropriate way forwards by all Councillors present.

Arranging for an electrician to install it would be the next step when a defibrillator was available to place at the suggested site.

### **22.33 Correspondence**

- a) West Mercia Police: it was agreed that the policing priorities for the Parish remained the same. It was noted that drink driving was a concern given the number of bottles found in hedges and verges.
- b) SAAA has advised the Parish Council that it has until 30<sup>th</sup> November to decide if it wants to opt out of the central scheme for appointing an external auditor. It was agreed to continue with the present arrangements.

### **22.34 Any other Parish Matters**

The white picket fencing on the entrance to Norton Village was discussed as a possibility for both Ryton and Grindle for the future. The Parish Clerk said that she would look into costings for a future meeting.

### **22.35 Date of Next Meeting**

The next meeting was due to take place 16<sup>th</sup> November 2022 However this would not be quorate so therefore the next meeting will take place on Tuesday 24<sup>th</sup> January 202 at St Andrew's Church, Ryton, 7.30pm.

### **22.36 Confidential Session**

Exclusion of Public and Press: in accordance with Schedule 12A, Local Government Act 1972, the following items will be likely to disclose exempt information relating to establishment and contractual matters and it was therefore resolved that pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960, that the public and press be excluded.

### **22.37 Planning Enforcement**

A planning enforcement notification has been sent to the Parish Council and marked confidential by Shropshire Council. This was noted.