

Ryton and Grindle Parish Council

Minutes of the **Annual Parish Council Meeting** held on 19th May 2021
Held at St Andrew's Parish Church, Ryton, at 7.40pm

Present: Cllrs John Webb, Sarah Williams, Caroline Davis, Gina Somerville, the Parish Clerk, and five members of the public

21.1 NEW COUNCIL FORMED

Elected Councillors signed the Declaration of Office

21.2 ELECTION OF CHAIRMAN

- a) John Webb was proposed and seconded as Chairman of the Parish Council. There were no other nominations.

It was proposed, seconded and **resolved** to elect John Webb as Chairman of the Parish Council

- b) John Webb signed the Declaration of Office of Chairman

21.3 ELECTION OF VICE CHAIRMAN

- a) Sarah Williams was proposed and seconded as Vice-Chairman of the Parish Council. There were no other nominations.

It was proposed, seconded and resolved to elect Sarah Williams as Vice-Chairman of the Parish Council

- b) Sarah Williams signed the Declaration of Office of Vice-Chairman

21.4 CHAIRMAN WELCOME AND ANNOUNCEMENTS

The Chairman welcomed everyone to the meeting and advised that the way out in case of fire is through the main church entrance.

21.5 CO-OPTION

A vacancy remained on the Parish Council as four members had been elected out of five. A member may be co-opted within 35 days of the election.

The Chairman said that two interested parties had contacted the Parish Clerk: Neil Dodd and Jonathan Hartwell-Beavis. Anne Banks, present at the meeting, said she would also like to be considered as she forgotten to put her papers in on time for the election.

The Parish Clerk advised that there was only one vacancy and there could not be more than one candidate elected.

The Chariman requested that the Parish Clerk prepare ballot papers for the four members of the Parish Council to vote for one of the three candidates to be co-opted onto the Council. The Parish Clerk collected the papers and the preferred candidate was Jonathan Hartwell-Beavis.

It was therefore **resolved** that Jonathan Hartwell-Beavis be elected onto the Parish Council.

Jonathan Hartwell-Beavis signed the Delcaration of Acceptance of office.

21.6 APOLOGIES

Shropshire Councillor Richard Marshall had sent his apologies as he had an alternative meeting

21.7 DISCLOSABLE PECUNIARY INTERESTS

- a) Members of the Councillor signed the declaration of disclosable pecuniary interests
- b) Members were reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.

21.8 DISPENSATION

No requests from members for dispensation had been received prior to the meeting

21.9 PUBLIC PARTICIPATION SESSION

There were no questions from the public at this time, the meeting having been preceded by an Annual Parish Meeting where there was a public forum

21.10 MINUTES

It was proposed, seconded and **resolved** to approve and sign the minutes dated 17th March 2021

21.11 MATTERS ARISING

There were no matters arising from the minutes not covered elsewhere on agenda

21.12 MEMBERS TO ADOPT THE FOLLOWING

- a) Standing Orders
- b) Financial Regulations
- c) Assets Register

It was agreed to defer the above items to allow all Councillors to have a copy of the documentation

21.13 POWER OF GENERAL COMPETENCE

It was agreed and **resolved** that the Parish Council is an eligible council to exercise the General Power of Competence in accordance with the Localism Act 2011 ss 1-8 as i) the Parish Clerk has holds CiLCA and ii) as two-thirds of the Councillors were elected and not co-opted

21.14 CORRESPONDENCE

There was none at this time.

The Parish Clerk said that she and would try to streamline the emails sent out to the Parish Councillors to their areas of interest

It was also noted that SALC had sent training information and that there was a small amount of money in the budget for training purposes. Cllr Sarah Williams said that using this fund to its most effective would mean looking at what courses would offer the best value to the work of the Parish Council.

21.15 PLANNING APPLICATIONS

There were none at this time

21.16 PLANNING DECISIONS

There had been notification after the publication of the agenda that a greenhouse at Ryton Grove House (21/01588/FUL) had been granted permission

21.17 FINANCE

21.17.1

The following payments were approved:

A) Riverwood Commercial – maintenance of noticeboards, signs posts and grass, £65

B) Parish Clerk – salary for Quarter 1 and expenses, £325.24

Net Salary £310.84

Travel (May meeting) £14.40

C) HMRC – income tax for Quarter 1, £77.60

The Parish Clerk noted that an invoice from Riverwood Commercial for work carried out in May had been received after the publication of the Agenda. This was also for £65

21.17.2

The following was noted:

Remittance from Shropshire Council £3,725

21.17.3

The End of Years account were received and signed

1. It was proposed, seconded and **resolved** to sign the Reconciliation and Bank Statements for the end of March 2021
2. It was proposed, seconded and **resolved** to sign the Receipts and Payments including income and expenditure spreadsheets to the end of March 2021
3. The Internal Audit was noted
4. It was proposed, seconded and **resolved** to sign the Certificate of Exemption
5. It was proposed, seconded and **resolved** to sign the Annual Governance Form
6. It was proposed, seconded and **resolved** to sign the Annual Return 2020-2021
7. It was proposed, seconded and **resolved** to approve the Exercise of Public Rights. The dates of notice this year will be Monday 14th June 2021 to Friday 23rd July.

21.18 HIGHWAYS

a) Condition of local roads

Cllr Sarah Williams said that it was great that Shropshire Council had been to look at the roads but it does need a road sweeper.

It was noted that the manhole cover by Mead Cottage is deteriorating.

It was also reported that a round robin had been sent to all Parish Clerks in the county from Childs Ercall Parish Council asking for Parish Councils to join forces in holding Shropshire Council to account over the condition of the roads. General consensus had been to wait until after the elections. Cllr Sarah Williams indicated that she would be in favour of pursuing this approach.

A discussion on the condition of the roads included mention of the poor standards of road repair and the impact of agricultural vehicles on the roads. It was commented that this had impacted on the Parish prior to the lorries travelling to and from Grindle Farm.

b) Any other highway matters

There were no other highway matters at this time.

21.19 ENVIRONMENT

a) Maintenance of Triangle areas

The proposals to improve the triangle area in the village and the area known as Olive's Corner had been discussed in the Annual Parish Meeting. This included the intention to plant a wildflower area. Cllr John Webb advised the Parish Council that Apley Estates had given permission for this work to be carried out.

b) Any other environment matters

There were no other environment issues at this time.

21.20 ANY OTHER PARISH MATTERS

The Parish Clerk suggested that the matter raised by Cllr Sarah Williams in the March meeting concerning the Parish Council website be revisited in the July meeting.

21.21 DATE OF NEXT MEETING

The next meeting will be held on Wednesday 21st July 2021 at 7.30pm at St Andrew's Parish Church

The meeting closed at 8.45pm