

# *Ryton and Grindle Parish Council*

Chair: John Webb

Clerk: **Vanessa Voysey**

12 Greenleys Crescent,  
Alveley,  
WV15 6PG  
07968 859990  
[clerk.rgpc@gmail.com](mailto:clerk.rgpc@gmail.com)

Members are hereby summoned to attend the Parish Council Meeting of the above named Council to be held on Wednesday 19th May 2021, 7:30PM in St Andrews Parish Church, Ryton for the purpose of transacting the following business.

Signed *vnvoysey*

Date *7<sup>th</sup> May 2021*

V.N.Voysey, Clerk to the Council

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## **1. NEW COUNCIL FORMED**

- a) Councillors to sign Declaration of Office

## **2. ELECTION OF CHAIRMAN**

- a) Nomination for Chairman of Council
- b) Chairman to sign the Declaration of Office

## **3. ELECTION OF VICE CHAIRMAN**

- a) Nomination for Chairman of Council
- b) Chairman to sign the Declaration of Office

## **4. CHAIRMAN WELCOME AND ANNOUNCEMENTS**

## **5. CO-OPTION**

There is a vacancy remaining on the Parish Council. A member may be co-opted within 35 days of the election. Interested parties are to contact the Parish Clerk by 17<sup>th</sup> May 2021.

## **6. APOLOGIES**

To receive and agree apologies for absence

## **7. DISCLOSABLE PECUNIARY INTERESTS**

- a) Councillors to sign declaration
- b) Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.

## **8. DISPENSATION**

To consider any requests from members for dispensation (requests for dispensation should be in writing and addressed to the Chair and/or Clerk prior to the meeting)

## **9. PUBLIC PARTICIPATION SESSION**

An opportunity for the public to speak to the Council on matters that concern the Parish

## **10. MINUTES**

To approve and sign the minutes dated 17<sup>th</sup> March 2021

## **11. MATTERS ARISING**

Any matters arising from the minutes not covered elsewhere on agenda

## **12. MEMBERS TO ADOPT THE FOLLOWING**

- a) Standing Orders
- b) Financial Regulations
- c) Assets Register

## **13. POWER OF GENERAL COMPETENCE**

To agree and resolve that the Parish Council is an eligible council to exercise the General Power of Competence in accordance with the Localism Act 2011 ss 1-8 as i) the Parish Clerk has holds CiLCA and ii) as two-thirds of the Councillors were elected and not co-opted

## **14. CORRESPONDENCE**

None at this time

## **15. PLANNING APPLICATIONS**

None at this time

## **16. PLANNING DECISIONS**

None at this time

## **17. FINANCE**

### **17.1**

To approve and sign the following:

A) Riverwood Commercial – maintenance of noticeboards, signs posts and grass, £65

B) Parish Clerk – salary for Quarter 1 and expenses, £325.24

*Net Salary £310.84*

*Travel (May meeting) £14.40*

C) HMRC – income tax for Quarter 1, £77.60

### **17.2**

Remittance from Shropshire Council £3,725

### **17.3**

To receive and sign the End of Years

1. Reconciliation and Bank Statements for the end of March 2021
2. Receipts and Payments including income and expenditure spreadsheets
3. Internal Audit - to note
4. Certificate of Exemption
5. Annual Governance Form
6. Annual Return 2020-2021
7. Exercise of Public Rights

## **18. HIGHWAYS**

To receive any updates on highway matters

- a) Condition of local roads
- b) Any other highway matters

## **19. ENVIRONMENT**

To receive any updates on environmental matters

- a) Maintenance of Triangle areas
- b) Any other environment matters

## **20. ANY OTHER PARISH MATTERS**

To receive any updates on any other parish matters that may have been brought to the attention of Parish Councillors

## **21. DATE OF NEXT MEETING**

Wednesday 14<sup>th</sup> July 2021 at 7.30pm at St Andrew's Parish Church